

**WORKSHOP : Child Health**

OBJECTIVES	CONTENT/TOPIC	TECHNIQUE	FACILITATOR NOTES
People feel welcome and acknowledged	Welcome	Whatever is appropriate	
Identifies who I am and what kind of facilitator I am and where I am coming from	Usual stuff	Address	Give initial agenda/bridge Who we are etc What we seeking to achieve An agenda to achieve that
Identifies who everyone else is and where they are coming from	Identifies who they are Where they come from What got them into child health issues	Individual contribution to whole group	
Gets idea of what brought us together	Not sure; if could get Minister to explain without giving speech that would be fine	Formal speech	Minister identifies his own achievements for the day
Identifies needs of meeting and what personal needs are in terms of :-  what want to achieve what want to avoid  Agrees those needs/and avoidances  Identifies if any “conflicts”	What do you wish to achieve in this meeting  What do you want to avoid  Ask whether any of the things are contradictory and just remind to be careful here.	Nominal group process  +  Post-it technique	
Documents ideas in head	Write down a checklist of everything that is going on in mind; what would like to raise in the day etc	Personal note	Stress that this is not a public document
Identifies immediate information needs	Some of these things you have written are about your need for information. What information do you feel you need	Post-it session  (again ?)	

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	right now which will hinder you achieving your aspirations for the meeting		
Immediate information needs fulfilled		Information given from whoever can supply it	
Present is acknowledged; and what is satisfactory and unsatisfactory about the present acknowledged	What currently works at the moment, and what doesn't	Probably a group based activity	Probably need to explain the overall structure/bridge
The possible futures are identified.	If came back in 5 years time and wanted everything on what works side.  How would you describe the :-  Policies; legislation Strategies Communities Public opinion Skills	Probably a group based activity	May have to separate or acknowledge the three major Minister themes
Factors which could prevent this happening	What things could significantly affect this happening	Probably a group based activity	Explain why this is an important "strategic" issue
Identifies next step`	What keep; what chuck; what create; what change ?	Probably a group based activity	Stress absolute immediate first step
Check that everyone has their needs (at least partly fulfilled)	Check public list and also own checklist	Individual to group (or plenary or pair)	
Wrap up	Review Someone identifies next step		